LIST OF OBLIGATORY DOCUMENTS
for opening correspondent accounts
with PJSC ROSBANK

Please find attached below the standard list of documents which should be presented to ROSBANK by a foreign company/bank necessary for entering into a bank account agreement.

Please note:
Signatures of directors and/or other officers of a company affixed on the below-mentioned documents should be certified by a local notary (at the place of accomplishment of notarial actions) or by the other authorized person (certifying officer and, etc). A document certified by a local notary should be legalized in a consular institution of the Russian Federation on the territory of the respective foreign country. Signature of a foreign public notary or other authorized person may be apostilled (Instead of being legalized) in case the country where the document was certified is the member to the Convention entered into in Hague 05.10.1961, which repealed the legalization of foreign documents.


1. Document(s) certifying official (state) registration of the Company and any changes since the registration - a notarized copy.

2. Constitutional documents of the company with all amendments and changes made prior to the entering into the agreement with ROSBANK – notarized copy(ies).

3. Extract from Register of legal entities of the home country, if applicable in your country - a notarized copy.

4. Banking License or similar document - a notarized copy.

5. VERY IMPORTANT! Certificate of tax registration of a company on the territory of Russian Federation – an original or a notarized copy.

6. A letter confirming no changes in the Constitutional documents to date (see below, Appendix 1) - signed by a person who is authorized to keep constitutional documents of the company and all amendments and changes into them and has access to them in accordance with the law of the country of incorporation. Such person may be a Corporate Secretary or other officer or Registered Agent of the company.

7. Authorized signature book;

7.1. Identification documents (notarized copies of passport or similar identification document) of the following persons:
- CEO/CFO or other executive of the company and the person (-s) who signs the bank account agreement.

Notes:
A) If an agreement with ROSBANK on behalf of the company is signed by the person acting under the power of attorney (attorney-in-fact), the following documents should be presented to ROSBANK: (1) the decision appointing attorney-in-fact and granting him necessary powers by issuing a power of attorney, made by directors of the company, and (2) a power of attorney, containing appropriate powers and signed by directors or by authorized director and Secretary of the company (requirements concerning persons authorized to issue powers of attorney on behalf of the company, are specified in the law of the country of incorporation and in the constitutional documents of the company. The documents shall be provided as copies certified by public notary). The power of attorney can be provided as original provided that signatures of director(s) and secretary (if any) are certified by the public notary of the country where the power of attorney is issued.

B) After our review of set of documents of a company we may ask to provide additional documents that are not listed above in case when law of a country of incorporation or constitutional documents of the company constitutional special procedure or other requirements or restrictions concerning the possibility to enter into certain type of agreements (special decisions of directors of the company, etc).
On the letterhead of the company/bank

To: PJSC ROSBANK

Russia, 107078, Moscow
34, Poryvaeva Street

Re: Confirming Letter

В связи с заключением с ПАО РОСБАНК
Договора о порядке открытия и ведения корреспондентского счета кредитной организации-нерезидента в валюте Российской Федерации

(полное наименование владельца счета)

сообщает следующее.

За период с «___» _________  _______ г. (дата регистрации последних представленных Банку изменений в учредительные документы АО) изменения в учредительные документы не вносились.

Полное наименование владельца счета

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Ф.И.О.: Name :
Наименование должности: Title:
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Ф.И.О.: Name :
Наименование должности: Title: